**INVITATION TO TENDER**

**Project Name**

**Project No.**

**RFT No.**

Electronic tender submissions will be received by the University of Victoria up to 3:00 PM local time, [day, date, year]**,** at the:

UVic Bonfire portal website, https://uvic.bonfirehub.ca/portal

There will be no public opening of tenders. Within 24-hours of the tender Closing Time, the unverified bid results will be available on the UVic Bonfire portal website. In due course, the official tender award notice will be available on the UVic Bonfire portal website.

Electronic Plans, Specifications, and Tender Documents will be posted on the UVic Bonfire portal website.

Tenders shall be submitted in accordance with, and subject to, the Instructions to Bidders contained in the Specifications. Each Tender shall be accompanied by an **electronic Bid Bond (eBond)** in the amount of ten per cent (10%) of the Tender Price. Note that a scanned PDF copy of a paper-based bid bond is non-compliant.

A(n) [mandatory] [optional] Site Tour is scheduled for [time] on [day, date, year]. Interested parties should meet at [location]. Campus maps are available at <https://www.uvic.ca/search/maps-buildings/index.php>.

Please be advised that we will be adhering to the Provincial Health Officer's COVID-19 guidelines as it applies to this site tour.

The University is recommending that everyone wear a non-medical mask in public indoor spaces where physical distancing cannot be maintained for longer than brief periods.

UVic assumes no risk, makes no guarantee, warranty or representation whatsoever, and shall have no responsibility or liability, whether based on negligence or other torts, contract, warranty, strict liability or otherwise, for or in connection with:

* the timely delivery of any information or documentation, including, without limitation, the RFT Documents, whether electronically, or otherwise, in connection with this RFT;
* the timely receipt of any Bid, revisions, notice of withdrawals, or any other information or documentation from any Bidder or any person, or;
* the working order, functioning or malfunctioning, of electronic transmission or any electronic information system.

Bidder’s submission must be delivered prior to the Closing Time. UVic strongly recommends that you give yourself sufficient time to deliver your electronic tender submission.

The lowest or any Tender will not necessarily be accepted.

The CCDC2 2020 Stipulated Price Contract Documents with amendments will apply to this Contract.